

Step-by-step guide

Requesting a new debit card
on your KBC Business Dashboard

Step 1: Click on 'new credit card or bank card'

The screenshot displays the KBC Business dashboard for user SPRL PAYSAN DWEEZIL. A large blue arrow points to the 'New account, debit card or credit card' button in the 'Accounts' section.

KBC Business dashboard

SPRL PAYSAN DWEEZIL

Accounts Payments Cards Investing Financing Trade

settings actions messages reports offer contact help log out

Accounts

SPRL PAYSAN DWEEZIL 334 690,90 EUR
BE33736054405546

+ New account, debit card or credit card

Accounts overview Transfer

Working capital insights

Now

2 000 000 EUR
1 500 000 EUR
1 000 000 EUR
500 000 EUR
0 EUR

History Forecast with range for possible deviations

Sector analysis Projection

Available assets

Available 334 690,90 EUR

On accounts 334 690,90 EUR

New for you

No new items

Check out our new suggestions to optimise your working capital

My favourites

Loans & credit dashboard

Add favourites

Exchange rates


Indicative mid-market price 06-10-2021 15:04
Source: Thomson Reuters

EUR/GBP	0,8495 GBP
EUR/USD	1,1547 USD

Add exchange rate

Buying & selling currencies

Step 2: Click on 'Apply for a new bank card'




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New account or card

Accounts

Open new current account

Add a current account at another bank


Cards

Apply for a new bank card

Apply for a new credit card

Step 3: Click on 'Apply' within the KBC Bank card section

More details on the debit card can be found under 'Features'

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Account

Account you're requesting a debit card forAVOCATE SA ZOHREH
BE
KBC Company Account

Choose a debit card

**KBC Bank Card**
Make fast, secure business payments in Belgium and the rest of Europe.
Features >

EUR YEAR
Apply


**KBC Limited Card**
Put cash on your business account in full security.
Features >

EUR YEAR
Apply



Step 4: Select for whom you wish to request the card


You can add a person through their full name and KBC client number by clicking on **'Someone else'**


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For whom do you wish to request a bank card?


Me

Someone else

PÜFULLMAN LURLENE

PÜFULLMAN LURLENE

AKUBITZ RENILDA


Apply for a debit card
KBC Bank Card

1 Who it's for

2 Are your details correct?

3 Overview


Step 5: Check the details and click on 'Next'

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Are your details correct?

 Check whether the details below are correct.
The credit card will be posted to the card holder's address. If we have a Belgian mobile phone number, the card holder can request their PIN by text message.

Applicant

RUITERSHOP BVBA NASIERA

Card holder

PüFULLMAN LURLENE

Cardholder's address

XXXXXXXXXX2

XXXXXXXXXXK


Mobile number

XXXXXXXX2729

Are your details correct?

☒ Yes☐ No

Next

 **Apply for a debit card**
KBC Bank Card


1 Who it's for









2 **Are your details correct?**

3 Overview

Step 6: Click on 'Send application'. The legal representative or mandate holder will have to sign the request


The step-by-step guide on digital signing can help in this process

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Overview

KBC Bank Card

EUR
a year

Applicant
AVOCATE SA ZOHREH


Cardholder
TER CASLER JESSIA

Cardholder's address
[redacted] OIS 13
[redacted]

Linked to account
AVOCATE SA ZOHREH
BE [redacted]
KBC Company Account



Step 7: If other people need to sign, select the person(s) you wish to have sign the request and click on **‘Sign’**

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According to your company's articles of association, the documents must be signed by one or more persons.


1 executive director

Select a signatory from this group.

Name	Capacity	Company	
OMARCHIANO FRÉDDIE	managing director	AVOCATE SA ZOHREH	<input checked="" type="checkbox"/>


2 directors

Number of signatures required: 1



Sign

Step 8: Click on 'Next' after having read the next steps

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Guide


Next steps

See the stage which your document-signing procedure is at in the diagrams below.


1

You sign the contract as managing director for AVOCATE SA ZOHREH.


To be signed before 10-04-2019

2


You'll get a signed digital copy under your messages.

3

We will send you your payment card by post within five banking days of the application being approved.


4









The payment card is activated and ready to use.




Next


Step 9: Tick the boxes after reading the documents. Click on 'Sign' afterwards



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Accounts Payments Cards Investing Financing Trade

 You're signing digitally, so you'll also get your documents in digital form. You can always print off hard copies if you need them. Tick to agree with the contents of each document.

 KBC Bank Card To be signed before 10-04-2019


 Payment card agreement 

 Package deal agreement 

 Bank card regulations 

☒ I agree with the contents of each document.


☒ as managing director of AVOCATE SA ZOHREH



Sign

Step 10: The legal representative or mandate holder can sign the request via the Business Dashboard or KBC Business app

The debit card will be delivered within 5 business days via the post at his place of residence after approval by KBC

1 Sign using the KBC Sign app on your smartphone		Use the KBC Sign app 
Press		<button>Sign</button>
Check that the transaction details are correct		
Press		<button>Sign</button>
Confirm with your PIN		CODE + <button>OK</button>