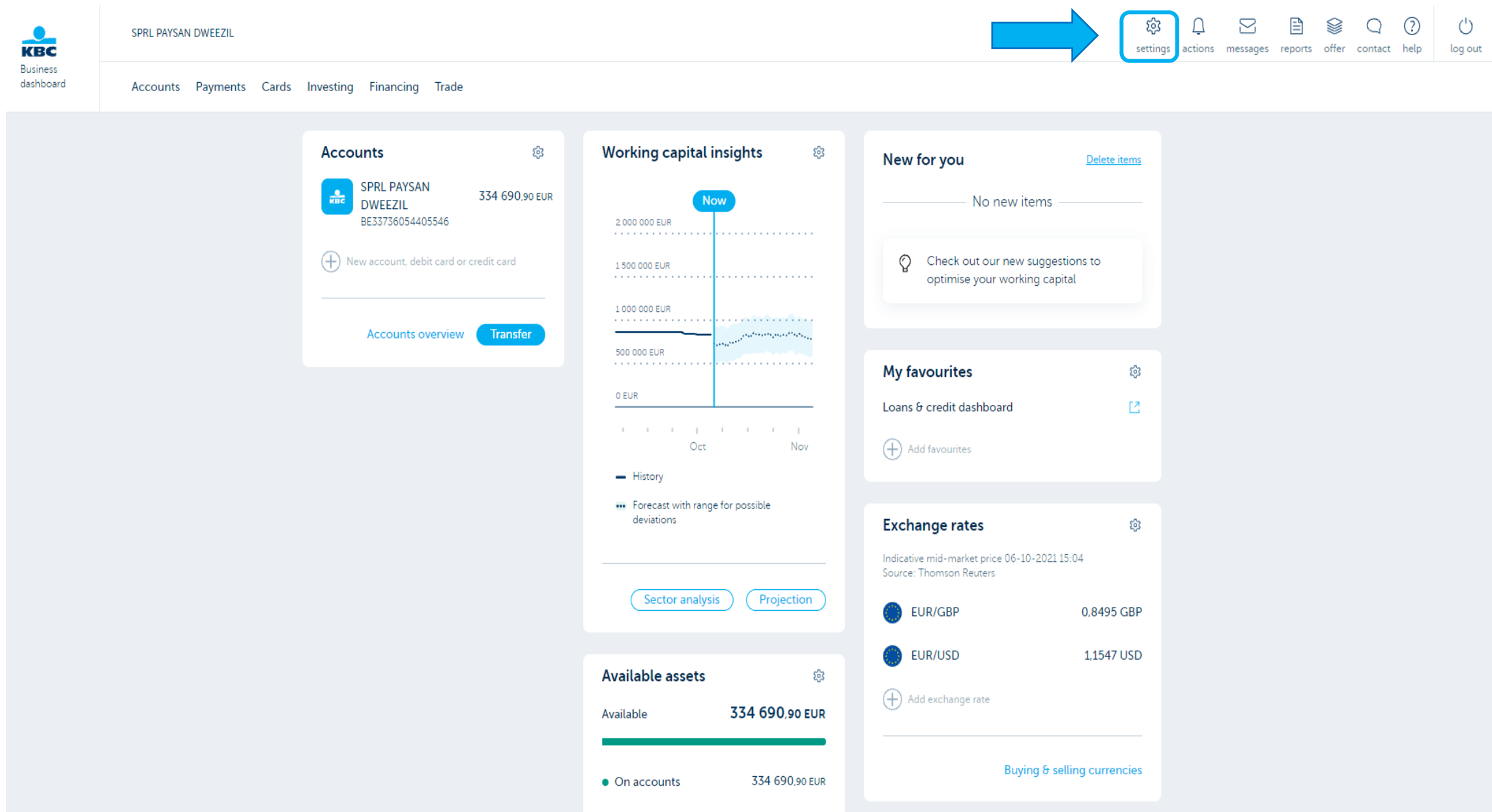


Step-by-step guide

Deleting a user on your Business
Dashboard

Step 1: Click on 'Settings'



The screenshot displays the KBC Business dashboard interface. The top navigation bar includes the KBC logo, the user name 'SPRL PAYSAN DWEEZIL', and a series of icons for 'actions', 'messages', 'reports', 'offer', 'contact', 'help', and 'log out'. A large blue arrow points to the 'settings' icon, which is highlighted with a blue box. Below the navigation bar, the main dashboard area is divided into several sections: 'Accounts' (showing the account balance of 334 690,90 EUR and a 'Transfer' button), 'Working capital insights' (a line chart showing historical data and a forecast with a range for possible deviations), 'New for you' (a section for new suggestions to optimize working capital), 'My favourites' (a section for favorite items), 'Exchange rates' (a table showing indicative mid-market prices for EUR/GBP and EUR/USD), and 'Available assets' (a section showing the available balance of 334 690,90 EUR).

KBC
Business dashboard

SPRL PAYSAN DWEEZIL

Accounts Payments Cards Investing Financing Trade

Accounts

SPRL PAYSAN DWEEZIL 334 690,90 EUR
BE33736054405546

New account, debit card or credit card

Accounts overview Transfer

Working capital insights

Now

2 000 000 EUR
1 500 000 EUR
1 000 000 EUR
500 000 EUR
0 EUR

Oct Nov

History

Forecast with range for possible deviations

Sector analysis Projection

New for you [Delete items](#)

No new items

Check out our new suggestions to optimise your working capital

My favourites

Loans & credit dashboard

Add favourites

Exchange rates

Indicative mid-market price 06-10-2021 15:04
Source: Thomson Reuters

EUR/GBP	0,8495 GBP
EUR/USD	1,1547 USD

Add exchange rate


[Buying & selling currencies](#)








Available assets

Available 334 690,90 EUR

On accounts 334 690,90 EUR

Step 2: Click on 'Users'

SPRL PAYSAN DWEEZIL

 settings  actions  messages  reports  offer  contact  help  log out

Accounts Payments Cards Investing Financing Trade

Personal settings

[How does Business Dashboard work?](#)

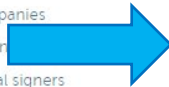
Your profile

- Cookies

Business settings

Companies

- Companies
- Admin
- Digital signers
- Authorisers



Users

- Manage users
- New users

Applications

- In use
- To be added

Powers of attorney

- Powers of attorney

Accounts and cards

- KBC Accounts
- Use by third parties

Certificates

- Certificates
- Apply online


Communication









- Customer data
- Documents
- Notifications

Data connections

- Import data
- Export data

Step 3: Select the user you want to remove

SPRL PAYSAN DWEEZIL


       

Accounts Payments Cards Investing Financing Trade


Users









[New user >](#)

User	In use	Log-in method	
DéRIDOLFI ZéNA	<ul style="list-style-type: none">eDocboxIsabel/Online for Business (Accounts, Payments, Cards, Financing)	Isabel card	>
äMANEY YSA	<ul style="list-style-type: none">Go&DealeDocboxFleximsIsabel/Online for Business (Accounts, Payments, Cards, Financing, Manage powers of attorney online)Invest for Business	Isabel card	>





Step 4: Click on the **trash can** tile

SPRL PAYSAN DWEEZIL



AccountsPaymentsCardsInvestingFinancingTrade

DÉRIDOLFI ZÉNA



Administrator

This user is not an administrator >

Log in to Business Dashboard



Log in using Isabel card >

Solve login problems >


Billing statements and certificates



Recipient of billing statements through Business Dashboard
No Change >

Approve receipt of confidential certificates
No Change >



 Isabel/Online for Business 



Active
Accounts • Payments • Cards • Financing
Inactive
Investing • Insurances
Change >



Manage powers of attorney online 

 eDocbox 

There are no user rights for this application.

 Go&Deal 

 Flexims 

 Invest for Business 

Step 5: Click on 'Remove user' to confirm your choice

The screenshot shows the KBC Business dashboard interface. At the top left is the KBC logo and 'Business dashboard' text. A navigation bar includes 'KUNSTENAAR TORIGIAS' and various menu items: Accounts, Payments, Cards, Investing, Financing, Currency, and Trade. On the right, there are icons for administration, actions (5), messages (9+), reports, contact, help, and log out.

The main content area displays the profile of 'DÉRIDOLFI ZéNA' with a trash icon. Below the profile, there are several settings sections:

- Administrator:** This user is not an administrator.
- Log in to Business Dashboard:** Includes a 'Log in using Isabel card' option and a 'Solve login problems' link.
- Billing statements and certificates:** Includes options for 'Recipient of billing statements through Business Dashboard' (No) and 'Approve receipt of confidential certificates' (No), both with 'Change' links.

On the right side, there are application toggles for 'eDocbox' (on), 'Go&Deal' (off), 'Flexims' (off), and 'Invest for Business' (off). A message states: 'There are no user rights for this application.'

A modal dialog titled 'Remove user' is centered on the screen. It contains the following text: 'Are you sure you want to remove this user? If you do, DÉRIDOLFI ZéNA will no longer have KBC Business Dashboard access. Want to remove DÉRIDOLFI ZéNA from Isabel as well? [Let us know now.](#)' At the bottom of the dialog are two buttons: 'Remove user' (highlighted with a red border) and 'Cancel'.